Fundraiser Request Form

SALES PROJECT POTENTIAL

** This Form must be compl	eted BEFORE	any sales, advertisements, or fu	ındraising efforts begin
Activity or Project and Date			
Group/Club Name			
Which organization is sponsoring			
Description of Fundraiser			
Purpose of Fundraiser			
Date(s) of Fundraiser/ Sales			
Will items be purchased for this	event? No_	Yes If yes, PO #	#
Items purchased from (Company	name and add	dress):	
Items to be Sold			
Estimate of Revenue Generated 1	from Event		
REQUESTED BY:			
Advisor/Coach	Date		
APPROVED BY:			
Principal or Building Administrator	Date	Superintendent	Date
Treasurer's Office	 Date		

PAGE 2 (REVERSE SIDE) OF THIS FORM MUST BE COMPLETED AND SUBMITTED TO THE TREASURER'S OFFICE AT COMPLETION OF SALE

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COMPLETED PROJECT REPORT

EXPENSES:

Quantity	Item Sol	d Co	st/Each	Total Cost purchase ite		Sale Price	Potential Inco
		Less R Less Cost of G		\$			
		Potential Inc		\$			
COME (TOTAL I): 		D 1 500	13503	
	DATE	AMOUNT			DATE	AMOU	UNT
		momar aposs	NIGOLE	ф.			
ΓEMS OR MONE	Y NOT ACCOU	TOTAL GROSS NTED FOR (plea					
			-				
OTAL AMOUNT	NOTE A COOLING	EED FOD ¢					
OTAL AMOUNT	NOT ACCOUN	TED FOR \$					
PROFIT V	WORKSHEET:		GROSS	INCOME FROM	M SALES:	\$	
			LESS CO	OST OF GOODS	S SOLD:	\$	
			NET PR	OFIT / LOSS:		\$	
dvisor/Sponsor Si	gnature	Date	_	Principal/Build	ing Admin	ı .	Date
reasurer		Date					

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